

August 15, 2019
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Jim Clark
Elmer Pullen
Nancy Doss
Sidney Miller
Rick Nannie

Executive Director:

Mike Pietrowski

CFO:

Jerri Loyd

Operations Manager:

Tony Smith

Human Resource:

Karen Wilson

Dispatch Supervisor:

Jack Rigsby

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:02 a.m.

Item: Minutes from July 18, 2019

Rick Nannie motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Introduction to New Operations Manager

Nancy Doss and Mike Pietrowski introduced the new Operations Manager Tony Smith to the Board of Directors.

Item: Check Register and Financial Update

Jim Clark motioned to approve the Check Register and Financial Update. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Discussion and possible action to approve the Building Committee's recommendation to begin the process of purchasing the Anna Depot Building. Mike Pietrowski informed the board that he found out that the building was just sold.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included two New Hires, two Resignations, Employee of the Quarter and Annual Picnic.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. 1 Buses down and 1 Incident Occurred. Also, we were awarded 7 New Buses from the CVP Program.

Item: Dispatch Update

Jack Rigsby provided the Dispatch Update including the Rotation of Buses and that the Deadhead is down.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update including the IPTA Conference and Update on the New Depots.

Motion: Motion made by Jim Clark to enter into Executive Session at 9:25 a.m. and seconded by Elmer Pullen. Poll vote was taken: Jim Clark-Yes, Elmer Pullen-Yes, Nancy Doss-Yes, Sidney Miller-Yes and Rick Nannie-Yes. Motion passed.

The Board entered into Executive Session at 9:26 a.m. For the Purpose of "The appointment, employment, compensation, performance or discipline of specific employees of the public body or legal counsel for the public body."

Motion: Motion by Sidney Miller to enter back into Open Session at 10:20 a.m. and seconded by Elmer Pullen. Poll vote was taken: Jim Clark-Yes, Nancy Doss-Yes, Elmer Pullen-Yes, Sidney Miller-Yes and Rick Nannie-Yes. Motion Passed.

Item: Discussion and possible action to approve the reorganization of department(s) and position(s) within Shawnee Mass Transit District.

Jim Clark motioned to approve the reorganization of department(s) and position(s) and financial committees recommendation to adjust pay. Sidney Miller seconded the motion. All in Favor. Motion passed.

Item: Resolution of the Board of Shawnee Mass Transit District: "Be it resolved that the Building Committee of Shawnee Mass Transit District be delegated the authority to make final disposition of the Formal Protest by Samron Midwest Contracting, Inc. of the Bid Evaluation for Project Number 18-01-072/039 Shawnee Mass Transit Depot, Office and Maintenance Facilities Metropolis and Mounds, Illinois to determine whether the protest is in order and the project should be rebid or to determine that the protest is not on order and that Shawnee Mass Transit District should continue the procedure to award the contract to Evrard-Strang Construction, Inc."

Elmer Pullen made the motion to accept the Building Committees recommendation to accept the lowest bid. Jim Clark seconded the motion. All in favor except Rick Nannie who abstained. Motion passed.

item: Adjournment

At 10:35 a.m. Sidney Miller motioned to adjourn. Rick Nannie seconded the motion. All in Favor. Motion passed.

Jim Clark, Secretary