

**May 21, 2020**  
**Shawnee Mass Transit District**  
**Minutes**  
**Shawnee MTD**  
**Board Room, Vienna, Illinois**

**Members Present:**

Nancy Doss  
Rick Nannie  
Elmer Pullen Via Teleconference  
Jim Clark  
Sidney Miller

**Executive Director:**

Mike Pietrowski

**CFO:**

Jerri Loyd

**Operations Manager:**

Tony Smith – Absent (Social Distancing)

**Human Resource:**

Aaron Hodge

**Public Relations Coordinator:**

Ron Gorst – Absent (Social Distancing)

**Fleet Manager:**

Jon Murrie – Absent (Social Distancing)

The meeting was called to order by Nancy Doss at 9:00 a.m.

**Item: Board Minutes from April 16, 2020**

Rick Nannie motioned to approve the minutes. Sidney Miller seconded the motion. All in favor. Motion passed.

**Item: 5311 Public Hearing Minutes from April 16, 2020**

Jim Clark motioned to approve the minutes. Rick Nannie seconded the motion. All in favor. Motion passed.

**Item: Rebuild Illinois Grant Public Hearing Minutes from April 23, 2020**

Sidney Miller motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Register**

Jim Clark motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Action to approve the updated Nepotism policy and procedures**

Postponed motion due to waiting on response from legal counsel.

**Item: Human Resource Update**

Aaron Hodge provided the Human Resource Update which included 1 termination, new group insurance in progress, and adding FSA/HSA benefits for employees.

**Item: Public Relations Update**

Mike Pietrowski provided the Public Relations Update which included that Ron Gorst will become the new Procurement Officer on July 1, 2020 and the new Purchase Order system will be available on July 1, 2020.

**Item: Fleet Management Update**

Mike Pietrowski provided the Fleet Management Update which included 2 busses down and 1 warranty issue.

**Item: Administrative Update**

Mike Pietrowski provided the Administrative Update which included receiving \$1.4 million from CARES ACT and that the Rebuild Illinois Grant should be getting approved soon.

**Item: Adjournment**

At 9:25 AM Sidney Miller motioned to adjourn. Jim Clark seconded the motion. All in Favor. Motion passed.

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Jim Clark, Secretary