

January 21, 2020
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Rick Nannie
Elmer Pullen Via Teleconference
Jim Clark
Sidney Miller Via Teleconference

Executive Director:

Mike Pietrowski

CFO:

Jerri Loyd

Operations Manager:

Tony Smith – ABSENT

Human Resource:

Aaron Hodge

Public Relations Coordinator:

Ron Gorst

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:00 a.m.

Item: Minutes from December 17, 2020

Elmer Pullen motioned to approve the minutes. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Register

Sidney Miller motioned to approve the Check Register and Financial Update. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resource update which included that we are now looking for 2 part time employees to work weekend and holidays only. The sick leave program has started off great with most employees have contributed.

Item: Fleet Management Update

Jon Murrie provided the Fleet Manager Update which included 1 bus down for repair that's getting new kingpins and hub repair. There has been 1 incident since the last board meeting, a driver was switching lanes while another vehicle tried to pass them and they made contact causing minor scratches to the other vehicle, insurance is handling it now.

Item: Public Relations Update

Ron Gorst provided the Public Relations Update which included an update in regards to reaching out to local companies to see if they are interested in using our services. We found one company that was needing meals delivered for a senior center so we will be working with them with deliveries. We received new busses and all these busses received a new and updated decals. 20th Anniversary is coming up in April and things are in the process of being planned. Open house should be happening soon for Massac and Mounds we are only waiting on the completion of constructions. Update in regards to dispatch: We have a total of 5 dispatchers and we now have 3 of them schedules routes. Carmen Murrie will be retiring on 2/19/2021 with over 11 years of service.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update which included that we are continuing social distancing guidelines and no overtime is still in place. MAP paid off the remaining balance owed and we are also looking at a building in Ullin for a possible location in the future.

Item: Adjournment

At 9:36 AM Sidney Miller motioned to adjourn. Rick Nannie seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary

Mike Pietrowski


