

March 18, 2021
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Rick Nannie
Elmer Pullen Via Teleconference
Jim Clark
Sidney Miller

Executive Director:

Mike Pietrowski

CFO:

Jerri Loyd

Operations Manager:

Tony Smith

Human Resource:

Aaron Hodge

Public Relations Coordinator:

Ron Gorst

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:00 a.m.

Item: Minutes from February 25, 2021

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Register

Rick Nannie motioned to approve the Check Register and Financial Update. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resource update which included a update on employee outs on leave, autism awareness shirt drive and announcing COVID vaccines as they come available in our area.

Item: Operations Update

Tony Smith provided the Operations update and mentioned everything is running great.

Item: Fleet Management Update

Jon Murrie provided the Fleet Manager Update which included 2 vehicles down for repair, one is for

transmission repair and the other is getting alternators. There has been 2 incidents since the last board meeting, a driver backed off a driveway and got stuck and had to be winched out and another bus hit mirrors with a truck and we had to make repairs.

Item: Public Relations Update

Ron Gorst provided the Public Relations Update which included working with a few local business on creating ridership and educating them on what SMTD has to offer for them. Purchasing and Dispatch is running smooth and continuing cross training as needed. The new depots are getting close to opening so we will be getting ready to move in. Also mentioned that Adrienne Dewitt and Ronnie Mack have went above and beyond this month by helping other drivers when possible.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update which included that Massac will be opening in the next week with a tentative move in date of April 5th and Mounds will be in the next 3 weeks. Mentioned that SMTD also has been accepted in a new GRANT for 1-3 electric busses that should be delivered by the end of 2021.

Item: Action to approve FY 2022 budget:

Jim Clark motioned to approve FY 2022 budget. Elmer Pullen seconded the motion. All in favor. Motion passed.

Motion: Action on Ordinance 110: An ordinance to Provide Public Transportation in Shawnee Mass Transit District:

Nancy Doss introduced Ordinance number 110. Pole vote was taken: Jim Clark-Yes, Elmer Pullen-Yes, Nancy Doss-Yes, Sidney Miller-Yes and Rick Nannie-Yes. Jim Clark motioned to approved ordinance number 110. Elmer Pullen seconded the motion. All in favor. Motion passed.

Motion: Action on Resolution 111: Authorizing the Executive Director and Chief Financial Officer for Application, Execution, and Amendment of Section 5311 Grant Application:

Nancy Doss introduced resolution number 111. Pole vote was taken: Jim Clark-Yes, Elmer Pullen-Yes, Nancy Doss-Yes, Sidney Miller-Yes and Rick Nannie-Yes. Rick Nannie motioned to approved resolution number 111. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Action on Acceptance of the Special Warranty:

Jim Clark motioned to approve the acceptance of the Special Warranty. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Adjournment

At 9:47 AM Sidney Miller motioned to adjourn. Jim Clark seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary

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