

June 18, 2020
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Rick Nannie
Elmer Pullen Via Teleconference
Jim Clark
Sidney Miller Via Teleconference

Executive Director:

Mike Pietrowski

CFO:

Jerri Loyd

Operations Manager:

Tony Smith – Absent (Social distancing)

Human Resource:

Aaron Hodge

Public Relations Coordinator:

Ron Gorst - Absent (Social distancing)

Fleet Manager:

Jon Murrie - Absent (Social distancing)

The meeting was called to order by Nancy Doss at 9:00 a.m.

Item: Minutes from May 21, 2020

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Register

Rick Nannie motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Action to approve the Health/Life/Dental insurance renewal

Sidney Miller motioned to approve the new insurance plans. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Action to approve the vacation accrual time in Shawnee MTD's policy and handbook from 100 hours to 120 hours for all employees with 5 or more service years

Jim Clark motioned to approve the change in accrual time. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Action to approve the updated nepotism policy in Shawnee MTD's policy and procedures handbook:

Jim Clark motioned to table action until next board meeting. Elmer Pullen seconded the motion. All in favor. Motion tabled.

Item: Human Resource Update

Aaron Hodge provided the Human Resource Update which included employee insurance update and 0 new hires and 1 termination.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update which included 2 buses down for repair, 1 incident, and 0 accidents. Capital program through IDOT has changed from federal to state grant. Heating and cooling system for dispatch due to COVID-19 has been installed.

Item: Adjournment

At 9:23 AM Sidney Miller motioned to adjourn. Rick Nannie seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary

Mike Pietrowski

