January 16, 2020
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:
Nancy Doss
Rick Nannie
Elmer Pullen
Jim Clark
Sidney Miller

Members Absent:

Executive Director:
Mike Pietrowski

CFO:
Jerri Loyd

Operations Manager:
Tony Smith

Human Resource:
Karen Wilson

Public Relations Coordinator:
Ron Gorst

Fleet Manager:
Jon Murrie - Absent

The meeting was called to order by Nancy Doss at 9:00 a.m.

Item: Minutes from December 19, 2019
Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All
in favor. Motion passed.

Item: Check Register and Financial Register
Rick Nannie motioned to approve the Check Register and Financial Update. Elmer Pullen seconded
the motion. All in favor. Motion passed.

Item: Action to change Human Resource Job Description from Specialist to Manager
Jim Clark motioned to approve the title change. Rick Nannie seconded the motion. All
in favor. Motion passed.

Item: Action to change starting wage for Human Resource position
Jim Clark motioned to approve wage change after a 3 and 6-month review. Sidney Miller
seconded the motion. All in favor. Motion passed.

Item: Fleet Update
Jon Murrie provided the fleet update with 1 bus down due to fire exit change and 0 incidents.

Item: Operations Update
Tony Smith provided the Operations Update including the start of new routes to make routes more efficient and flag stop riders.

Item: Public Relations
Ron Gorst gave the PR update including a new PR vehicle that is out and about.

Item: Administrative
Mike Pietrowski provided the Administrative update including the 2/5 and 2/6 IDOT audit, DHS audit, HR interviews, signatures for depots, needing auditors quarterly and land in Karnak.

Item: Adjournment
At 9:46 a.m. Sidney Miller motioned to adjourn. Elmer Pullen seconded the motion. All in Favor. Motion Passed.

Jim Clark
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Jim Clark, Secretary

Mike Pietrowski