

June 20, 2019
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Jim Clark
Elmer Pullen
Nancy Doss
Sidney Miller
Rick Nannie

Executive Director:

Mike Pietrowski

CFO:

Jerri Loyd

Operations Coordinator:

Tiffany Ray

Human Resource:

Karen Wilson

Dispatch Supervisor:

Jack Rigsby

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:02 a.m.

Item: Minutes from May 16, 2019

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Operations Update

Tiffany Ray provided the Operations and PR Update including Fred Pryor Supervisor classes and the Massac Pool pass.

Item: Check Register and Financial Update

Rick Nannie motioned to approve the Check Register and Financial Update. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Action to approve Extending the Line of Credit with First State Bank of Olmsted until June 27, 2020 giving the designated Chief Financial Officer and Executive Director Authority to request drawdowns from this fund. Elmer Pullen motioned to Approve the Authority to request drawdowns from this fund. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Action on Board Resolution # 102: Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement. Nancy Doss introduced the resolution. Sidney Miller made the Motion to Accept Board Resolution # 102. Rick Nannie seconded the motion. All in Favor. Motion passed.

Item: Action on Board Resolution # 103: Resolution Authorizing Execution and Amendment of Federal 5311 Operating Assistance Grant Agreement. Nancy Doss introduced the resolution. Jim Clark motioned to accept Board Resolution # 103. Elmer Pullen seconded the motion. All in Favor. Motion passed.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included Board Retreat and Elections. One Termination, One Rehire and Three employees on FMLA.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. 4 Buses down and 1 Incident Occurred.

Item: Dispatch Update

Jack Rigsby provided the Dispatch Update including Overtime and Vacation Hours. Also Reported on the Flooding affecting our Routes including our Dialysis Routes.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update including the Prebid Concurrence for the Depots.

Motion: Motion made by Rick Nannie to enter into Executive Session at 9:38 a.m. and seconded by Elmer Pullen. Poll vote was taken: Jim Clark-Yes, Elmer Pullen-Yes, Nancy Doss-Yes, Sidney Miller-Yes and Rick Nannie-Yes. Motion passed.

The Board entered into Executive Session at 9:40 a.m. For the Purpose of “The appointment, employment, compensation, performance or discipline of specific employees of the public body or legal counsel for the public body.”

Motion: Motion by Jim Clark to enter back into Open Session at 10:09 a.m. and seconded by Rick Nannie. Poll vote was taken: Jim Clark-Yes, Nancy Doss-Yes, Elmer Pullen-Yes, Sidney Miller-Yes and Rick Nannie-Yes. Motion Passed.

Item: Adjournment

At 10:10 a.m. Sidney Miller motioned to adjourn. Elmer Pullen seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary

MP

RW

