

**March 21, 2019**  
**Shawnee Mass Transit District Minutes**  
**Shawnee MTD**  
**Board Room, Vienna, Illinois**

**Members Present:**

Jim Clark  
Elmer Pullen  
Nancy Doss  
Sidney Miller  
Rick Nannie

**Executive Director:**

Shawn Freeman

**CFO:**

Jerri Loyd

**Operations Coordinator:**

Tiffany Ray

**Human Resource:**

Karen Wilson

**PR/IT Specialist:**

Mike Pietrowski

**Fleet Manager:**

Jon Murrie

The meeting was called to order by Nancy Doss at 9:00 a.m.

**Item: Minutes from February 21, 2019**

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor.  
Motion passed.

**Item: Check Register and Financial Update**

Rick Nannie motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed

**Item: IT/Marketing Update**

Mike Pietrowski provided the IT/Marketing Update including new keyboards and new flyers.

**Item: Human Resource Update**

Karen Wilson provided the Human Resource Update which included No Workers Comp. Claims, Three New Hires, One Termination and One Retiree.

**Item: Fleet Management Update**

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. 2 Busses down and 4 Incidents Occurred.

**Item: Operations Update**

Tiffany Ray provided the Operations Update including RTEC classes and Interagency Meeting.

**Item: Administrative Update**

Shawn Freeman provided the Administrative Update.

**Motion:** Motion by Elmer Pullen to enter into Executive Session at 9:38 a.m. and seconded by Sidney Miller. Poll vote was taken. Jim Clark-Yes, Elmer Pullen-Yes, Nancy Doss-Yes, Sidney Miller-Yes and Rick Nannie-Yes.

The Board entered into Executive Session at 9:40 a.m. For the Purpose of “The appointment, employment, compensation, performance, or discipline of specific employees of the public body or legal counsel for the public body.”

**Motion:** Motion by Rick Nannie and seconded by Jim Clark to enter back into open session at 10:30 a.m. Poll vote was taken: Jim Clark-Yes, Elmer Pullen-Yes, Rick Nannie-Yes, Nancy Doss-yes and Sidney Miller-Yes. Motion passed.

**Item: Action to approve the FY 2020 Budget.** Rick Nannie motioned to approve the FY 2020 Budget. Sydney Miller seconded the motion. All in favor. Motion passed.

**Item: Action to approve cost of living raise of up to 3% for SMTD employees and increase hourly starting wage under \$15.00 by the same amount.** Jim Clark motioned to approve the increase. Rick Nannie seconded the motion. All in favor. Motion passed.

**Item: Action on Resolution Number 100: Authorizing the Executive Director and Chief Financial Officer for Application, Execution and Amendment of Section 5311 Grant Agreement.** Nancy Doss introduced the motion. Jim Clark made the motion to authorize the Director and Chief Financial Officer for Application, Execution and Amendment of Section 5311 Grant Agreement. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Action on Ordinance number 101. An Ordinance to provide Public Transportation in Shawnee Mass Transit District.** Poll vote was taken: Jim Clark-Yes, Nancy Doss-Yes, Elmer pullen-Yes, Sidney Miller-Yes and Rick Nannie-Yes.

**Item: Action on Acceptance of the Special Warranty. Rick Nannie motioned to accept the Special Warranty.** Jim Clark seconded the motion. All in favor. Motion passed.

**Item: Adjournment**

At 10:45 a.m. Rick Nannie motioned to adjourn. Jim Clark seconded the motion. All in favor. Motion passed.

*Jim Clark*

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Jim Clark, Secretary

*RN*