

December 20, 2018
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Jim Clark
Elmer Pullen
Nancy Doss
Sidney Miller
Rick Nannie

Executive Director:

Shawn Freeman

CFO:

Jerri Loyd

Operations Coordinator:

Tiffany Ray

Human Resource:

Karen Wilson

PR/IT Specialist:

Mike Pietrowski

Fleet Manager:

Jon Murrie

Dispatch Supervisor:

Jack Rigsby

The meeting was called to order by Nancy Doss at 9:02 a.m.

Item: Minutes from November, 2018

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Rick Nannie motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed

Item: Discussion and possible action on policy CDL Safety Incentive Program. Rick Nannie motioned to extinguish the previous Safety Incentive Program and to accept the New CDL Safety Incentive program. Sidney Miller seconded the motion. All in Favor. Motion passed.

Item: Discussion and possible action on policy Attendance Incentive program. Jim Clark motioned to accept the policy Attendance Incentive program. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: IT/Marketing Update

Mike Pietrowski provided the IT/Marketing Update including Pass Purchase Incentive.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included No Workers Comp. Claims, One New Hire, One Promotion and Cross Training.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. 4 Busses down, 2 are waiting to go to the Body Shop, 2 are down for Warranty Repairs and 0 Incidents Occurred.

Item: Operations Update

Tiffany Ray provided the Operations Update including New Shuttle Schedule and OT.

Item: Administrative Update

Shawn Freeman provided the Administrative Update.

Item: Adjournment

At 9:49 a.m. Rick Nannie motioned to adjourn. Sidney Miller seconded the motion. All in favor. Motion passed.

Jim Clark

Jim Clark, Secretary

KW