

May 15, 2018
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Jim Clark
Rick Nannie
Elmer Pullen
Nancy Doss

Members Absent:

Marcia Fair

Executive Director:

Shawn Freeman

CFO:

Jerri Loyd

Operations Coordinator:

Tiffany Morgan

Human Resource:

Karen Wilson

PR/IT Specialist:

Mike Pietrowski

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 4:00 p.m.

Item: Minutes from April 17, 2018

Rick Nannie motioned to approve the minutes. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Elmer Pullen motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed

Item: Operations Update

Tiffany Morgan provided the Operations Update including New Routes.

Item: IT/Marketing Update

Mike Pietrowski provided the IT/Marketing Update including County Meetings.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included New Hires and Interviews.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. Three buses down and CVP Application.

Item: Administrative Update

Shawn Freeman provided the Administrative Update.

Item: Action on Approval to Award Design and Architecture Contract for SMTD Depots in Union, Pulaski, and Massac Counties.

Motion was made by Jim Clark and seconded by Elmer Pullen to Award Design and Architecture Contract to WBA for SMTD Depots in Union, Pulaski and Massac Counties. All in favor. Motion passed.

Item: Action on Acceptance of Special Warranty.

Motion: Motion by Rick Nannie and seconded by Jim Clark on Acceptance of Special Warranty. All in favor. Motion passed.

Item: Action on Ordinance 94: An Ordinance to Provide Public Transportation in Shawnee Mass Transit District, Illinois (Emergency matter needed for FY 19 IDOT budget application). Motion was introduced by Jim Clark. Motion made by Elmer Pullen and seconded by Rick Nannie. Poll vote was taken. Nancy Doss-yes, Elmer Pullen-yes, Jim Clark-Yes and Rick Nannie-yes. Motion Passed.

Item: Approval of Finance Committee's recommendation of New Driver Starting Rate based upon Experience Level and Qualifications of applicant. Motion was made by Jim Clark and seconded by Rick Nannie. All in favor. Motion passed.

Motion: Motion by Elmer Pullen to enter into Executive Session at 4:50 p.m. and seconded by Jim Clark. Poll vote was taken: Jim Clark-yes, Nancy Doss-Yes, Elmer Pullen-yes and Rick Nannie-yes. Motion passed.

The Board entered into Executive Session at 4:51 p.m. For the Purpose of "The appointment, employment, compensation, performance, or discipline of specific employees of the public body or legal counsel for the public body."

Motion: Motion by Rick Nannie to enter back into Open Session at 5:12 p.m. and seconded by Elmer Pullen. Poll vote was taken: Jim Clark-yes, Nancy Doss-Yes, Elmer Pullen-yes and Rick Nannie-yes. Motion passed.

Item: Adjournment

At 5:13 p.m. Elmer Pullen motioned to adjourn. Jim Clark seconded the motion. All in favor. Motion passed.

Jim Clark

Jim Clark, Secretary