

**April 17, 2018
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room, Vienna, Illinois**

Members Present:

Jim Clark
Rick Nannie
Elmer Pullen
Nancy Doss

Members Absent:

Marcia Fair

Executive Director:

Shawn Freeman

CFO:

Jerrl Loyd

Operations Coordinator:

Tiffany Morgan

Human Resource:

Karen Wilson

PR/IT Specialist:

Mike Pietrowski

Fleet Manager:

Jon Murrie

Guest:

Karen Vinyard-CFO Rides Mass Transit

The meeting was called to order by Nancy Doss at 4:07 p.m.

Item: Minutes from March 20, 2018

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All In favor. Motion passed.

Item: Check Register and Financial Update

Rick Nannie motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All In favor. Motion passed

Item: Operations Update

Tiffany Morgan provided the Operations Update including New Routes.

Item: IT/Marketing Update

Mike Pietrowski provided the IT/Marketing Update including the New Pass System and Locks and Cameras.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which including One Worker's Comp. Claim, Two New Hires and Employee of the Quarter.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. Two buses down and One Incident.

Item: Administrative Update

Shawn Freeman provided the Administrative Update.

Item: Possible Action on Approval to Award Design and Architecture Contract for SMTD Depots in Union, Pulaski, and Massac Counties.

Decided to table till next month.

Item: Action on Appointment of Jerri Loyd, Chief financial officer as Shawnee Mass Transit District's Authorized Agent for the Illinois Municipal Retirement Fund. Jim Clark motioned to approve Jerri. Rick Nannie seconded the motion. All in favor. Motion passed.


Motion: Motion by Jim Clark to enter into Executive Session at 4:40 p.m. and seconded by Rick Nannie. Poll vote was taken: Jim Clark-Yes, Elmer Pullen-Yes, Nancy Doss-Yes and Rick Nannie-Yes. Motion Passed.

The Board entered into Executive Session at 4:42 p.m. For the Purpose of "The appointment, employment, compensation, performance, or discipline of specific employees of the public body or legal counsel for the public body."

Motion: Motion by Rick Nannie to enter back into Open Session at 5:15 p.m. and seconded by Elmer Pullen. Poll vote was taken: Jim Clark-yes, Nancy Doss-Yes, Elmer Pullen-yes and Rick Nannie-yes. Motion passed.

Item: Adjournment

At 5:16 p.m. Jim Clark motioned to adjourn. Rick Nannie seconded the motion. All in favor. Motion passed.



Jim Clark, Secretary