

January 17, 2019
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Jim Clark
Elmer Pullen
Nancy Doss
Sidney Miller
Rick Nannie

Executive Director:

Shawn Freeman

CFO:

Jerri Loyd

Operations Coordinator:

Tiffany Ray

Human Resource:

Karen Wilson

PR/IT Specialist:

Mike Pietrowski

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:03 a.m.

Item: Minutes from December, 2018

Jim Clark motioned to approve the minutes. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Sydney Miller motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed

Item: Discussion and Possible Action on Shawnee Mass Transit District's approved mileage reimbursement rate. Jim Clark motioned to approve the mileage reimbursement rate per IRS standard for 2019. Sidney Miller seconded the motion. All in Favor. Motion passed.

Item: IT/Marketing Update

Mike Pietrowski provided the IT/Marketing Update including Advertising.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included No Workers Comp. Claims and Employee of the Quarter.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. 4 Busses down, 1 is at the body shop, 1 is getting a new engine and 2 are at the dealer for warranty repairs. One Incident Occurred this month.

Item: Operations Update

Tiffany Ray provided the Operations Update including the 4 day work day drivers going to 5 day work days.

Item: Administrative Update

Shawn Freeman provided the Administrative Update.

Motion: Motion by Elmer Pullen to enter into Executive Session at 9:57 a.m. and seconded by Sidney Miller. Poll vote was taken: Jim Clark-Yes, Elmer Pullen-Yes, Nancy Doss-Yes, Sidney Miller-Yes and Rick Nannie-Yes.

The Board entered into Executive Session at 9:59 a.m. For the Purpose of "The appointment, employment, compensation, performance, or discipline of specific employees of the public body or legal counsel for the public body."

Motion: Motion by Jim Clark and seconded by Elmer Pullen to enter back into Open Session at 10:30 a.m. Poll vote was taken: Jim Clark-Yes, Nancy Doss-Yes, Elmer Pullen-Yes, Sidney Miller-Yes and Rick Nannie-Yes. Motion passed.

Item: Adjournment

At 10:32 a.m. a.m. Sidney Miller motioned to adjourn. Rick Nannie seconded the motion. All in favor. Motion passed.

Jim Clark

Jim Clark, Secretary

RN

