

**October 16, 2018**  
**Shawnee Mass Transit District Minutes**  
**Shawnee MTD**  
**Board Room, Vienna, Illinois**

**Members Present:**

Jim Clark  
Rick Nannie  
Elmer Pullen  
Nancy Doss  
Sidney Miller

**Executive Director:**

Shawn Freeman

**CFO:**

Jerri Loyd

**Operations Coordinator:**

Tiffany Ray

**Human Resource:**

Karen Wilson

**PR/IT Specialist:**

Mike Pietrowski

**Fleet Manager:**

Jon Murrie

The meeting was called to order by Nancy Doss at 4:00 p.m.

**Item: Minutes from September 19, 2018**

Rick Nannie motioned to approve the minutes. Jim Clark seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Update**

Jim Clark motioned to approve the Check Register and Financial Update. Rick Nannie seconded the motion. All in favor. Motion passed

**Item Resolution #98 Authorizing Execution and Amendment of Federal 5311 Grant Agreement for ICB-Agreement No. 5010 (19-0338-7197)** Nancy Doss introduced the resolution. Jim Clark motioned to accept the resolution. Sidney Miller seconded the motion. Poll vote was taken. Nancy Doss, yes, Sidney Miller, yes, Rick Nannie, yes, Jim Clark, yes and Elmer Pullen, yes. Motion passed.

**Item: IT/Marketing Update**

Mike Pietrowski provided the IT/Marketing Update including the New Lease on two Copy Machines. Operation Warm, our Food Drive and Angel Tree.

**Item: Human Resource Update**

Karen Wilson provided the Human Resource Update which included one Employee of the Quarter for January, Two New Hires and Picnic turnout.

**Item: Fleet Management Update**

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. 3 Busses down, 2 in body shop and no incidents occurred.

**Item: Operations Update**

Tiffany Ray provided the Operations Update including week long schedules.

**Item: Administrative Update**

Shawn Freeman provided the Administrative Update.

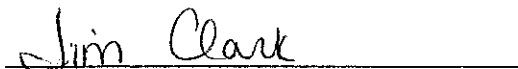
**Motion:** Motion by Jim Clark to enter into Executive Session at 4:43 p.m. and seconded by Rick Nannie. Poll vote was taken. Nancy Doss-yes, Elmer Pullen-yes, Jim Clark-yes, Sidney Miller-yes and Rick Nannie-yes. Motion passed.

The Board entered into Executive Session at 4:43 p.m. For the purpose of "The appointment, employment, compensation, performance or discipline of specific employees of the body or legal counsel for the public body."

**Motion:** Motion by Rick Nannie to enter back into Open Session at 5:08 p.m. and seconded by Elmer Pullen. Poll vote was taken: Nancy Doss-yes, Elmer Pullen-yes, Jim Clark-yes, Sidney Miller-yes and Rick Nannie-yes. Motion Passed.

**Item: Adjournment**

At 5:09 p.m. Sidney Miller motioned to adjourn. Jim Clark seconded the motion. All in favor. Motion passed.



Jim Clark, Secretary