

**August 21, 2018**  
**Shawnee Mass Transit District Minutes**  
**Shawnee MTD**  
**Board Room, Vienna, Illinois**

**Members Present:**

Jim Clark  
Rick Nannie  
Elmer Pullen  
Nancy Doss  
Sidney Miller

**Executive Director:**

Shawn Freeman

**CFO:**

Jerri Loyd

**Operations Coordinator:**

Tiffany Morgan-Absent

**Human Resource:**

Karen Wilson

**PR/IT Specialist:**

Mike Pietrowski

**Fleet Manager:**

Jon Murrie

**Safety Trainer:**

Rusty Miller

The meeting was called to order by Nancy Doss at 4:00 p.m.

**Item: Minutes from July 17, 2018**

Rick Nannie motioned to approve the minutes. Jim Clark seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Update**

Rick Nannie motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed

**Item: Resolution #96 Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement.** Nancy Doss introduced the resolution. Jim Clark motioned to accept the

resolution. Elmer Pullen seconded the motion. Poll vote was taken. Nancy Doss-yes, Elmer Pullen-yes, Jim Clark-yes, Sidney Miller-yes and Rick Nannie-yes. Motion Passed.

**Item: Resolution #97 Authorizing Execution and Amendment of Federal 5311 Grant Agreement.**  
Nancy Doss introduced the resolution. Jim Clark motioned to accept the resolution. Rick Nannie seconded the motion. Poll vote was taken. Nancy Doss-yes, Elmer Pullen-yes, Jim Clark-yes, Sidney Miller-yes, and Rick Nannie-yes. Motion passed.

**Item: IT/Marketing Update**

Mike Pietrowski provided the IT/Marketing Update including remote viewer software.

**Item: Human Resource Update**

Karen Wilson provided the Human Resource Update which included Workers Comp. Claim and Hiring for Pulaski/Alexander.

**Item: Fleet Management Update**

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. 3 Busses down and two incidents occurred, one mechanic resignation and may be picking up 2 new buses next month.

**Item: Administrative Update**

Shawn Freeman provided the Administrative Update including new depots.

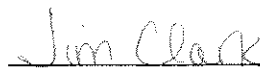
**Motion:** Motion by Rick Nannie to enter into Executive Session at 5:29 p.m. and seconded by Jim Clark. Poll vote was taken. Nancy Doss-yes, Elmer Pullen-yes, Jim Clark-yes, Sidney Miller-yes and Rick Nannie-yes. Motion passed.

The Board entered into Executive Session at 5:30 p.m. For the purpose of "The appointment, employment, compensation, performance or discipline of specific employees of the body or legal counsel for the public body."

**Motion:** Motion by Sidney Miller to enter back into Open Session at 6:04 p.m. and seconded by Elmer Pullen. Poll vote was taken: Nancy Doss-yes, Elmer Pullen-yes, Jim Clark-yes, Sidney Miller-yes and Rick Nannie-yes. Motion Passed.

**Item: Adjournment**

At 6:06 p.m. Rick Nannie motioned to adjourn. Jim Clark seconded the motion. All in favor. Motion passed.

  
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Jim Clark, Secretary