

**July 15<sup>th</sup>, 2014**  
**Shawnee Mass Transit District Minutes**  
**Shawnee Community College**  
**Room H-2090 Ullin, Illinois**

**Members Present:**

Brett Neighbors  
Nancy Doss  
Elmer Pullen  
Marcia Fair  
Jim Clark

**Members Absent:**

None

**Executive Director:**

Maureen Mann

**CFO:**

Dori Bigler

**Operations Coordinator:**

N/A

**Public Relations:**

Ben Youther

**Human Resource:**

Trish Pierce

The meeting was called to order by President Nancy Doss at 4:00 p.m.

**Item: Minutes**

Jim Clark motioned to approve the minutes from May 20<sup>th</sup>, 2014 as corrected. Brett Neighbors seconded the motion. All in favor. Motion passed.

Jim Clark motioned to approve the minutes from June 17<sup>th</sup>, 2014 as presented. Brett Neighbors seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Update**

Dori Bigler provided the Check Register and Financial Update. Elmer Pullen motioned to accept the Check Register and Financial Update as presented. The motion was seconded by Marcia Fair. All in favor. Motion passed.

**Item: Line of Credit**

Brett Neighbors motioned to extend the line of credit at 1<sup>st</sup> State Bank of Olmsted and authorize the Executive Director and the Chief Financial Officer to sign documents on behalf of Shawnee MTD. Marcia Fair seconded the motion. All in favor. Motion passed.

**Item: Old Business.**

Board members Resolutions-It was suggested that Shawnee MTD send a letter to each County's Commissioners, to let them know a couple of months in advance when terms expire.

**Item: New Business**

Nominations and Election of Board Officers:

**President** – Jim Clark nominated Nancy Doss. Brett Neighbors motioned to close nominations for President. Elmer Pullen seconded the motion. All in favor. Motion passed and Nancy Doss was elected by acclamation.

**Vice Chairman**-Jim Clark nominated Elmer Pullen. Brett Neighbors motioned to close nominations for Vice Chairmen. Jim Clark seconded the motion. All in favor. Motion passed and Elmer Pullen was elected by acclamation.

**Secretary**- Elmer Pullen nominated Jim Clark. Bret neighbors motioned to close nominations for Secretary. Marcia Fair seconded the motion. All in favor. Motion passed and Jim Clark was elected by acclamation.

**Treasurer**- Jim Clark nominated Brett Neighbors. Brett Neighbors motioned to close nominations for Treasurer. Elmer Pullen seconded the motion. All in favor. Motion passed and Brett Neighbors was elected by acclamation.

**General Public:**

N/A

**Item: Administrative Update**

Maureen Mann provided the Administrative Update which included updates on the Operations Manager Search and Lead Driver Meetings.

**Item: Human Resource Update**

Trish Pierce provided the Human Resource Update which included four New Hires, No Workers Comp Claims, and Interviews for Drivers.

**Item: Public Relations Update**

Public Relations Officer Ben Youther presented the Public Relations Update which included information on Surveys and Shawnee MTD's Five Year Plan.

**Item: Executive Session**

N/A

**Item: Adjournment**

At 4:39 p.m. Jim Clark motioned to adjourn. Brett Neighbors seconded the motion. All in Favor. Motion passed.

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Jim Clark, Secretary