

June 21, 2016
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room Vienna, Illinois

Members Present:

Nancy Doss
Jim Clark
Bret Neighbors
Elmer Pullen
Marcia Fair

Members Absent:

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Human Resource:

Karen Wilson

Fleet Manager:

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:01 p.m.

Item: Minutes

Bret Neighbors motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Jim Clark motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Public Comments

None

Item: New Business

Marcia Fair motioned to approve The Title VI Policy. Bret Neighbors seconded the motion. All in favor. Motion passed.

Jim Clark motioned to approve the Shawnee MTD Organizational Chart. Marcia Fair seconded the motion. All in favor. Motion passed.

Item: Administrative Update

Maureen Mann provided the Administrative Update which included Coordination with other Districts, Final Walk Through of New Facility and IPTA Meeting Concerning the State Budget.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included New Hires and Interviews, No Workers Comp Claims. And Company Roadeo and Picnic.

Item: Operations Update

Tiffany Morgan provided the Operations Update including New Hires and New Training Materials.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included Six New Vehicles.

Item: Adjournment

At 4:43 Bret Neighbors motioned to adjourn. Jim Clark seconded the motion. All in favor. Motion passed.

Jim Clark, Secretary