

April 18, 2017
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room Vienna, Illinois

Members Present:

Nancy Doss
Bret Neighbors
Jim Clark
Elmer Pullen

Members Absent:

Marcia Fair

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Human Resource:

Karen Wilson

Fleet Manager:

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:00 p.m.

Item: Minutes

Brett Neighbors motioned to approve the minutes. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Elmer Pullen motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Administrative Update

Maureen Mann provided the Administrative Update which included RTAC Conference, Updating Policy and Procedure Handbook and IDOT Update.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included New Hires, No Workers Comp. Claims, Wellness and Fingerprinting Updates.

Item: Operations Update

Tiffany Morgan provided the Operations Update including Training New Hires, Re-training Veteran Drivers and New Lead Drivers.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included monthly vehicle damage/repairs and incidents.

Item: Executive Session

For the purpose of “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.” And “Deliberations concerning salary schedules for one or more classes of employees”.

A motion was made by Jim Clark to go into Executive Session at 5:00 p.m. The motion was seconded by Brett Neighbors. Roll was taken. Jim Clark, yes, Brett Neighbors, yes, Nancy Doss, yes, Elmer Pullen, yes. All in favor. Motion passed.

At 5:22 a motion was made by Jim Clark to return to regular session. The motion was seconded by Elmer Pullen. Roll was taken. Jim Clark, yes, Elmer Pullen, yes, Nancy Doss, yes and Brett Neighbors, yes. All in favor. Motion passed.

Item: Adjournment

At 5:23 Bret Neighbors motioned to adjourn. Elmer Pullen seconded the motion. All in favor. Motion passed.

Jim Clark, Secretary