

**February 21, 2017**  
**Shawnee Mass Transit District Minutes**  
**Shawnee MTD**  
**Board Room Vienna, Illinois**

**Members Present:**

Nancy Doss  
Bret Neighbors  
Jim Clark

**Members Absent:**

Marcia Fair  
Elmer Pullen

**Executive Director:**

Maureen Mann

**CFO:**

Dori Bigler

**Operations Coordinator:**

Tiffany Morgan

**Human Resource:**

Karen Wilson

**Fleet Manager:**

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:00 p.m.

**Item: Minutes**

Jim Clark motioned to approve the minutes. Bret Neighbors seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Update**

Bret Neighbors motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed.

**Item: Introduction to Resolution #84 for FY18 5311 Grant Approval**

Nancy Doss introduced the resolution. Motion was made by Jim Clark to approve the Resolution #84. The motion was seconded by Bret Neighbors. Poll vote was taken- Doss, Aye, Neighbors, Aye, Clark, Aye. Motion Passed.

**Item: Administrative Update**

Maureen Mann provided the Administrative Update which included an IDOT Update, Reorganization and DOAP and 5311 Applications due April 1<sup>st</sup>, 2017.

**Item: Human Resource Update**

Karen Wilson provided the Human Resource Update which included One New Hire/Interviews, No Workers Comp. Claims and Wellness.

**Item: Operations Update**

Tiffany Morgan provided the Operations Update including Investigating New Routes and JR Center.

**Item: Fleet Management Update**

Jon Murrie gave the Fleet Management Update which included monthly vehicle damage/repairs and incidents.

**Item: Adjournment**

At 4:17 Bret Neighbors motioned to adjourn. Jim Clark seconded the motion. All in favor. Motion passed.

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Jim Clark, Secretary