

April 21, 2015
Shawnee Mass Transit District Minutes
Shawnee Community College
Founders Room Ullin, Illinois

Members Present:

Bret Neighbors
Elmer Pullen
Nancy Doss
Marcia Fair
Jim Clark

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan/**absent**

Public Relations:

Ben Youther

Human Resource:

Karen Wilson

The meeting was called to order by the Board Chairman Nancy Doss at 4:00 p.m.

Item: Minutes

Marcia Fair motioned to approve the minutes from March 17, 2015 as corrected. Jim Clark seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Dori Bigler provided the Check Register and Financial Update. Elmer Pullen motioned to accept the Check Register and Financial Update as presented. The motion was seconded by Bret Neighbors. All in favor. Motion passed.

Item: Introduction to Resolution #76 for Authorizing the Executive Director to make application for a Public Transportation Capital Assistance Grant for vehicles under the Consolidated Vehicle Procurement Program.

Nancy Doss introduced the resolution. Motion was made by Jim Clark to approve Resolution #76. The motion was seconded by Marcia Fair. Poll vote was taken-Neighbors, Aye, Doss, Aye, Clark, Aye, Fair, Aye, Pullen, Aye. Motion passed.

Item: Introduction to Resolution # 77 for Authorizing the Executive Director to make application for a Financial Assistance Grant under Section 5311-Downstate Operating Assistance Grant Agreement.

Nancy Doss introduced the resolution. Motion was made by Marcia Fair to approve Resolution # 77. The motion was seconded by Bret Neighbors. Poll vote was taken-Neighbors, Aye, Doss, Aye, Clark, Aye, Fair, Aye, Pullen, Aye. Motion passed.

Item: Introduction to Resolution #78 for Approving an Inter-Governmental Cooperation Agreement between Shawnee MTD and the City of Metropolis. Nancy introduced the resolution. Motion was made by Elmer Pullen to approve Resolution #78. The motion was seconded by Jim Clark. Poll vote was taken- Neighbors, Aye, Doss, Aye, Clark, Aye, Fair, Aye, Pullen, Aye. Motion passed.

Item: New Business

N/A

General Public:

N/A

Item: Administrative Update

Maureen Mann provided the Administrative Update which included updates on the New Facility and RTAC Conference/Meeting with the new Secretary of Transportation.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included Five New Hires. No Worker's Comp Claims and Update on Company Picnic and Rodeo.

Item: Public Relations Update

Public Relations Officer Ben Youther presented the Public Relations Update. Update on the Meeting with the City of Anna and the Karnak facility.

Item: Operations Update

Maureen Mann provided the Operations Update which included an Update on the Dispatch Consultant and Driver Training.

Item: Executive Session

A motion was made by Jim Clark to go into Executive Session at 4:32 p.m. The motion was seconded by Marcia Fair. Roll call was taken. Bret Neighbors, yes, Elmer Pullen, yes, Nancy Doss, yes, Marcia Fair, yes, Jim Clark, yes. All in favor. Motion passed.

The board entered into Executive Session at 4:32 p.m. for the purpose of "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body."

At 4:56 p.m. Marcia Fair made a motion to return to Regular Session. The motion was seconded by Elmer Pullen. Roll was taken. Bret Neighbors, yes, Elmer Pullen, yes, Nancy Doss, yes, Marcia Fair, yes, Jim Clark, yes. All in favor. Motion passed.

A motion was made by Jim Clark and seconded by Bret Neighbors to deny the Grievance of a Former Employee due to no finding of violation of company policies. . Roll call was taken. Bret Neighbors, yes, Elmer Pullen, yes, Nancy Doss, yes, Marcia Fair, yes, Jim Clark, yes. All in favor. Motion passed.

Item: Adjournment

At 5:07 p.m. Marcia Fair motioned to adjourn. Bret Neighbors seconded the motion. All in Favor. Motion passed.

Jim Clark, Secretary