

January 20, 2015
Shawnee Mass Transit District Minutes
Shawnee Community College
Founders Room Ullin, Illinois

Members Present:

Brett Neighbors
Elmer Pullen
Nancy Doss
Jim Clark
Marcia Fair

Members Absent:

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Public Relations:

Ben Youther

Human Resource:

Karen Wilson

The meeting was called to order by the Board Chairman Nancy Doss at 4:00 p.m.

Item: Minutes

Marcia Fair motioned to approve the minutes from December 16, 2014 as corrected. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Dori Bigler provided the Check Register and Financial Update. Jim Clark motioned to accept the Check Register and Financial Update as presented. The motion was seconded by Brett Neighbors. All in favor. Motion passed.

Item: New Business

N/A

General Public:

N/A

Item: Administrative Update

Maureen Mann provided the Administrative Update which included updates on the New Facility, Staff Meeting, February 14, 2015 Sock Hop and Meeting with Pulaski County Commissioners/January 22, 2015

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included Two New Hires. No Worker's Comp Claims and New Timesheet Program.

Item: Public Relations Update

Public Relations Officer Ben Youther presented the Public Relations Update. New Phone System and New Messages.

Item: Operations Update

Tiffany Morgan provided the Operations Update which included Dispatch Meetings and Lead Driver Meetings.

Item: Executive Session

N/A

Item: Adjournment

At 4:45 p.m. Brett Neighbors motioned to adjourn. Jim Clark seconded the motion. All in Favor. Motion passed.

Jim Clark, Secretary