

October 17, 2017
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Jim Clark
Elmer Pullen
Marcia fair

Members Absent:

Rick Nannie

Executive Director:

Maureen Mann
Shawn Freeman

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Human Resource:

Karen Wilson

Fleet Manager:

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:03 p.m.

Item: Minutes

Jim Clark motioned to approve the minutes. Marcia Fair seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Elmer Pullen motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed

Item: Administrative Update

Maureen Mann and Shawn Freeman provided the Administrative Update which included SCC Contract and Team Meeting.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included New Hires, No Workers Comp. Claims and Wellness Walks.

Item: Operations Update

Tiffany Morgan provided the Operations Update including New Scheduling and Safety and Training Program.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included monthly vehicle damage/repairs and incidents.

Item: Adjournment

At 4:50 p.m. Jim Clark motioned to adjourn. Marcia Fair seconded the motion. All in favor. Motion passed.

Jim Clark, Secretary