

Shawnee Mass Transit District Minutes
January 21st, 2014
Shawnee Community College
Founder's Room

Members Present:

Brett Neighbors
Nancy Doss
Elmer Pullen
Jim Clark

Members Absent:

Marcia Fair

Executive Director Present:

Maureen Mann

CFO Present:

Dori Bigler

Operations Coordinator Absent:

Treesa Sauerbrunn

Public Relations Present:

Ben Youther

Human Resource Present:

Trish Pierce

The meeting was called to order by President Nancy Doss at 4:00 p.m.

Item: Minutes

Jim Clark motioned to approve the December 17th, 2013 minutes. Brett Neighbors seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

CFO Dori Bigler provided the Check Register and Financial Update. Elmer Pullen made motion to accept the Check Register and Financial Update as presented. The motion was seconded by Brett Neighbors. All in favor. Motion passed.

Item: Old Business.

N/A

Item: New Business

N/A

General Public:

N/A

Item: Administrative Update

Executive Director Maureen Mann provided the Administrative update which included facility updates, IPTA Board Meeting, and Appointment to RTAC Advisory Board.

Item: Operations Update

Operations Coordinator Treesa Sauerbrunn provided the Operations update which included updates on riding with drivers and doing their evaluations.

Item: Human Resource Update

Human Resource Specialist Trish Pierce provided the Human Resource update which included three new hires, one Worker's Comp claim, and one discharge during probationary period.

Item: Public Relations Update

Public Relations Officer Ben Youther presented the Public Relations update which included updates on the shuttles and training between dispatch and drivers.

Item: Executive Session

Jim Clark made motion to go into Executive Session for "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body" at 4:26. Elmer Pullen seconded the motion. Roll Call was taken. Jim Clark, yes. Nancy Doss, yes. Elmer Pullen, yes. Brett Neighbors, yes. Marcia Fair, absent.

Brett Neighbors made motion to come out of Executive Session at 5:35 pm. Elmer Pullen seconded the motion. Roll call was taken. Nancy Doss, yes. Brett Neighbors, yes. Elmer Pullen, yes. Jim Clark, yes. Marcia Fair, absent.

Item: Adjournment

At 5:55 p.m. Brett Neighbors motioned to adjourn. Jim Clark seconded the motion. All in Favor. Motion passed.

Marcia G. Fair, Secretary