

December 16, 2014
Shawnee Mass Transit District Minutes
Shawnee Community College
Founders Room Ullin, Illinois

Members Present:

Brett Neighbors
Elmer Pullen
Nancy Doss
Jim Clark
Marcia Fair

Members Absent:

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Public Relations:

Ben Youther

Human Resource:

Karen Wilson

The meeting was called to order by the Board Chairman Nancy Doss at 4:00 p.m.

Item: Minutes

Marcia Fair motioned to approve the minutes from November 18, 2014 as corrected. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Dori Bigler provided the Check Register and Financial Update. Jim Clark motioned to accept the Check Register and Financial Update as presented. The motion was seconded by Elmer Pullen. All in favor. Motion passed.

Item: Old Business

Reports given on New AARRA Facility and the Karnak Remodeling Project.

Item: New Business

Moti

General Public:

N/A

Item: Administrative Update

Maureen Mann provided the Administrative Update which included updates on the New Facility, Staff Meeting January 2015 and Contract for DTIF Funds.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included No New Hire. No Worker's Comp Claims and Time Sheet training.

Item: Public Relations Update

Public Relations Officer Ben Youther presented the Public Relations Update.

Item: Operations Update

Tiffany Morgan provided the Operations Update which included Reviewing Routes and Working with Dispatch.

Item: Executive Session

N/A

Item: Adjournment

At 4:45 p.m. Brett Neighbors motioned to adjourn. Jim Clark seconded the motion. All in Favor. Motion passed.

Jim Clark, Secretary