

March 15, 2016
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room Vienna, Illinois

Members Present:

Nancy Doss
Jim Clark
Bret Neighbors
Elmer Pullen

Members Absent:

Marcia Fair

Executive Director:

Maureen Mann

CFO:

Dori Bigler-Absent

Operations Coordinator:

Tiffany Morgan

Public Relations:

Ben Youther

Human Resource:

Karen Wilson-Absent

Fleet Manager:

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:01 p.m.

Item: Minutes

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Jim Clark motioned to table the Check Register and Financial Update Until the April Meeting. The motion was seconded by Elmer Pullen. All in favor. Motion passed.

Item: Old Business

N/A

Item: New Business

Ben Youther gave a report on plans for our 15 Year Anniversary Celebration.

Item: Introduction and approval of Resolution #80 (5311 DOAP Grant)

Jim Clark introduced Resolution #80 5311/DOAP Grant to the board members present. Bret Neighbors made motion to accept Resolution #80. Elmer Pullen seconded it. All in favor, motion passed.

Item: Introduction and approval of Resolution #81 (Consolidated Vehicle Procurement Grant CVP)

Jim Clark introduced Resolution #81 Consolidated Vehicle Procurement Grant CVP to the board members present. Bret Neighbors made motion to accept Resolution #81. Elmer Pullen seconded it. All in favor, motion passed.

Item: Administrative Update

Maureen Mann provided the Administrative Update which included Date set for a Board Retreat, RTAC Conference and Finance Committee Meeting Date.

Item: Human Resource Update

Maureen Mann provided the Human Resource Update which included One New Hire, No Workers Comp Claims and the Annual Drug and Alcohol Report.

Item: Operations Update

Tiffany Morgan provided the Operations Update including CTS Update and New Hires Training Update.

Item: Public Relations/Procurement Update

Ben Youther gave the Procurement Update including Security Camera Procurement and Shawnee Development Training Program.

Item: Fleet Management Update

Jon Murrie gave the Fleet Management Update which included all tablet installations are complete..

Item: Adjournment

At 4:44 Jim Clark motioned to adjourn. Elmer Pullen seconded the motion. All in favor. Motion passed.

Jim Clark, Secretary