

October 20, 2015
Shawnee Mass Transit District Minutes
Shawnee MTD
Board Room Vienna, Illinois

Members Present:

Marcia Fair
Elmer Pullen
Nancy Doss
Jim Clark
Bret Neighbors

Members Absent:

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Public Relations:

Ben Youther

Human Resource:

Karen Wilson

Fleet Manager:

Jon Murrie

The meeting was called to order by the Board Chairman Nancy Doss at 4:00 p.m.

Item: Minutes

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Dori Bigler provided the Check Register and Financial Update. Bret Neighbors motioned to accept the Check Register and Financial Update as presented. The motion was seconded by Elmer Pullen. All in favor. Motion passed.

Item: Old Business

A motion was made by Jim Clark and seconded by Marcia Fair to Approve Changes to the SMTD Policy and Procedure Manual as presented by Ben Youther at the August Board Meeting. All in favor. Motion passed.

Item: New Business

Jon Murrie provided the Fleet Update which included 7 New Buses. We have Sixty Four Total in the fleet.

Item: Administrative Update

Maureen Mann provided the Administrative Update which included the IDOT Update and State of the Union Update.

Item: Human Resource Update

Karen Wilson provided the Human Resource Update which included No New Hire, No Worker's Comp Claims and the Upcoming Christmas Party, Interviews for Drivers and Trainings.

Item: Operations Update

Tiffany Morgan provided the Operations Update on Q Straint Training and the Dispatch Consultant.

Item: Public Relations/Procurement Update

Ben Youther gave the Procurement Update.

Item: Executive Session

A motion was made by Jim Clark to go into Executive Session at 4:45 p.m. The motion was seconded by Bret Neighbors. Roll was taken. Jim Clark, yes, Marcia Fair, yes, Elmer Pullen, yes, Nancy Doss, yes, Bret Neighbors, yes. All in favor. Motion passed.

The board entered into Executive Session at 4:45 p.m. for the purpose of "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body."

At 5:20 p.m. a motion was made by Marcia Fair to return to regular session. The motion was seconded by Jim Clark. Roll was taken. Jim Clark, yes, Marcia Fair, yes, Elmer Pullen, yes, Nancy Doss, yes, Bret Neighbors, yes. All in favor. Motion passed.

A motion was made by Jim Clark and seconded by Marcia Fair to Authorize Robert Wilson to file a complaint concerning non-Receipt of State Funds. All in favor. Motion passed.

Item: Adjournment

At 5:25 Bret Neighbors motioned to adjourn. Marcia Fair seconded the motion. All in favor. Motion passed.

Jim Clark, Secretary