

**June 19, 2018**  
**Shawnee Mass Transit District Minutes**  
**Shawnee MTD**  
**Board Room, Vienna, Illinois**

**Members Present:**

Jim Clark  
Rick Nannie  
Elmer Pullen  
Nancy Doss

**Members Absent:**

Pulaski Representative-None

**Executive Director:**

Shawn Freeman

**CFO:**

Jerri Loyd

**Operations Coordinator:**

Tiffany Morgan

**Human Resource:**

Karen Wilson

**PR/IT Specialist:**

Mike Pietrowski

**Fleet Manager:**

Jon Murrie

The meeting was called to order by Nancy Doss at 4:03 p.m.

**Item: Minutes from May 15, 2018**

Jim Clark motioned to approve the minutes. Rick Nannie seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Update**

Elmer Pullen motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed

**Item: Approve extending the line of credit with First State Bank of Olmsted until June 30, 2019 giving the designated Chief Financial Officer and Executive Director authority to request**

**drawdowns from this fund.** Motion was made by Rick Nannie and seconded by Jim Clark. All in favor. Motion passed.

**Item: Resolution #95 on opening a bank account with Southern Trust Bank for the purposes of nightly deposits and ultimate transfer to First State Bank of Olmsted giving authority for the Chief Financial Officer and Executive Director to open, sign off and transact business with Southern Trust Bank.** Nancy Doss introduced the resolution. Rick Nannie motioned to accept the resolution. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Operations Update**

Tiffany Morgan provided the Operations Update including New Routes.

**Item: IT/Marketing Update**

Mike Pietrowski provided the IT/Marketing Update including Brochures and PR update.

**Item: Human Resource Update**

Karen Wilson provided the Human Resource Update which included New Hires, Swipeclock timekeeping training and possible uniforms being purchased through a Lands End SMTD storefront. No workers Comp. claims.

**Item: Fleet Management Update**

Jon Murrie gave the Fleet Management Update which included Monthly Vehicle Damage/Repairs and Incidents. Five accidents occurred.

**Item: Administrative Update**

Shawn Freeman provided the Administrative Update.


**Motion:** Motion by Rick Nannie to enter into Executive Session at 4:53 p.m. and seconded by Jim Clark. Poll vote was taken: Jim Clark-yes, Nancy Doss-Yes, Elmer Pullen-yes and Rick Nannie-yes. Motion passed.

The Board entered into Executive Session at 4:59 p.m. For the Purpose of "The appointment, employment, compensation, performance, or discipline of specific employees of the public body or legal counsel for the public body."

**Motion:** Motion by Jim Clark to enter back into Open Session at 5:10 p.m. and seconded by Elmer Pullen. Poll vote was taken: Jim Clark-yes, Nancy Doss-Yes, Elmer Pullen-yes and Rick Nannie-yes. Motion passed.

**Item: Adjournment**

At 5:14 p.m. Rick Nannie motioned to adjourn. Elmer Pullen seconded the motion. All in favor. Motion passed.

  
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Jim Clark, Secretary